



PARTNERS





INTRODUCTION

Why Should We Know Our Neighbours?

Our communities thrive when we care about each other and our neighbourhoods. Being connected to our neighbours:

Helps us feel safe

Neighbours who know each other are more likely to watch out for one another.

Boosts our health

Neighbourhoods that are safe, clean, welcoming and supportive, create healthier communities and healthier people.

Makes us happy

Communities that are open and accepting foster feelings of belonging and closeness.

Helps young people thrive

Support from caring neighbours helps youth show greater leadership, success in school, healthy behaviours and acceptance of diversity.

Builds strong communities

Neighbours who care about each other have the power to make a difference in the community when they come together.



INTRODUCTION

Why Host a Block Party?

Block parties are a fun way to get to know your neighbour. Neighbours who know each other, look out for one another. This active participation in the community is a critical element in developing a caring and safe community. The City of St. Albert, Neighbourhood Watch Association of St. Albert and the St. Albert Citizen's Patrol Society have a variety of resources to help make your party a success in the community.

What Are The Benefits?



Meet your
neighbours!

Keep that
'small town'
feel!

Sense of
belonging to
your community!

Have
fun!





GETTING STARTED

6 Easy Steps to Block Party Success!

1 Register your Block Party

The easiest way to get started is to register online at **stalbert.ca/block-party-information**. If you prefer, you can register in-person by completing the form at the back of this guide and bringing it to: **#10, 50 Bellerose Drive, St. Albert.**

2 Get Permission to Block Your Street

In order for your street to close, you need permission from the City. Complete the “Permission to Block the Street” form that you will receive when you register online OR use the form at the back of this guide. Completed forms can be submitted by e-mailing a photo of the form to **adedrick@stalbert.ca**, faxing to **780-458-1260**, or dropping it off at Community & Social Development at **#10, 50 Bellerose Drive, St. Albert, AB T8N 3L5**.

3 Deliver Crime Prevention Flyers

Help spread the message that knowing your neighbours creates a safer community! Neighbourhood Watch and Citizen’s Patrol will provide you with crime prevention information flyers for your party. Please hand these out to your neighbours before your party.

Hint: they are a great addition to your party invitations!



6 Easy Steps to Block Party Success

4 Organize your Food

Neighbourhood Watch and Citizen's Patrol provide free hamburgers, hot dogs and buns once a year to all block parties in St. Albert. In return, block party organizers are asked to deliver crime prevention flyers to every home on their street prior to the party.

- Please order food only for those who confirm attendance.
- Food orders must be in by 10:00 am on the Monday prior to your party.

Save-on-Foods Sponsorship — Save-on-Foods is supporting the Block Party program again this year by offering a 15% discount to block party organizers. This one time discount can be used for any supplies required for your party. The letter offering this discount will be delivered to you along with the crime prevention flyers.

5 Plan Fun Activities

Get Active Together

Recreation Equipment is available to borrow from the City. Book your bag when you register your party.

Gather Around the Fire

Fire Pit Permits are required if you plan to use a portable fire device. You must have permission from the St. Albert Fire Department. The fire permit form is available through the online registration or you can call the fire department at 780-418-6069 to request a form.



GETTING STARTED

Neighborhood Clean up

Engage your neighbours in keeping your neighbourhood and nearby parks clean. Contact Meghan at 780-459-1735 for supplies.

Friendly Police Visit

Local RCMP support the block party initiative as an effective way to keep neighbourhoods safe. You may receive a friendly visit during your party.

6

Pick up Your Party Supplies

The St. Albert Community Village and Food Bank assists with block parties by providing volunteers and storage space. Your party supplies will be ready for you to pick up from there on the Friday before your party.

Borrowed items must be returned to the same location on the Monday following your party.

Pick-up and return address:

St. Albert Community Village and Food Bank
#30, 50 Bellerose Drive, St. Albert



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HELPFUL IDEAS

Block Party Tips

- ✓ Send a 'Save the Date' invitation so that all your neighbours know the chosen Block Party date. Consider including requests for assistance. Your neighbours will be much more engaged if they are contributing to the party.
- ✓ Prepare for the weather. Consider an alternate location in case of rain or inclement weather. This may be someone's garage or a party tent. It is a good idea to have a rain out date as well.
- ✓ Have a sign in sheet at your party to keep track of who attended and help you build a neighbourhood contact list.
- ✓ Provide name tags to help people learn one another's names.
- ✓ Introduce people who are new to the neighbourhood and help them make connections with other neighbours.
- ✓ Have activities suitable for all generations to encourage everyone to participate.
- ✓ Invite neighbours to help with the party. For example, ask people to help with set-up/clean-up, engage youth in planning kids activities, or ask people to bring food, chairs or other items. People like to contribute in some way and will be more engaged as a result.
- ✓ Remember alcohol is only permitted on private property, not city streets or parks.
- ✓ Talk to neighbours during the party about other ways you might like to connect throughout the year.
- ✓ Join the Neighbourhood Network for more ideas on how to create a safe and caring neighbourhood.





Block Party Application Form



CONTACT INFORMATION

Organizer(s) First & Last Name: _____

Street Address: _____

Postal Code: _____

Email: _____

Phone: _____

EVENT DETAILS

Event Location: _____

Neighbourhood: _____

Date of Party: _____

Start Time: _____

End Time: _____

STREET CLOSURE

Street Closure Required:

☐ Yes

or

☐ No

Barricades are to be placed in front of: _____

House # _____

and House # _____

House # _____

and House # _____

EVENT REQUIREMENTS

Burgers/Hot Dogs/Buns?

☐ Yes

or

☐ No

Sports equipment required?

☐ Yes

or

☐ No

Youth Rewards?

☐ Yes

or

☐ No

Community Art?

☐ Yes

or

☐ No

Food Bank Donation Box required?

☐ Yes

or

☐ No

Invite Mayor?

☐ Yes

or

☐ No

Invite Council?

☐ Yes

or

☐ No

Invite MLA?

☐ Yes

or

☐ No

Mentor Wanted?

☐ Yes

or

☐ No

Number of homes being invited? (for flyer distribution) _____

SUBMIT YOUR APPLICATION TO:

City of St. Albert • Community and Social Development (CSD)

#10, 50 Bellerose Drive, St. Albert, AB T8N 3L5 | T: 780-459-1756 • F: 780-458-1260 • E: csd@stalbert.ca

Or complete online at stalbert.ca/block-party-information.



In order to block your street, you must have permission from at least 60% of the neighbours whose access will be blocked by the street closure. This form is to be submitted 10 days prior to the party. Submit this form to City of St. Albert, Community & Social Development (information below).

We agree to have _____ blocked off for a Block Party on
_____ STREET
_____ DATE from _____ TIME to _____ TIME .

Barricades are to be placed in front of:

House # _____ AND House # _____

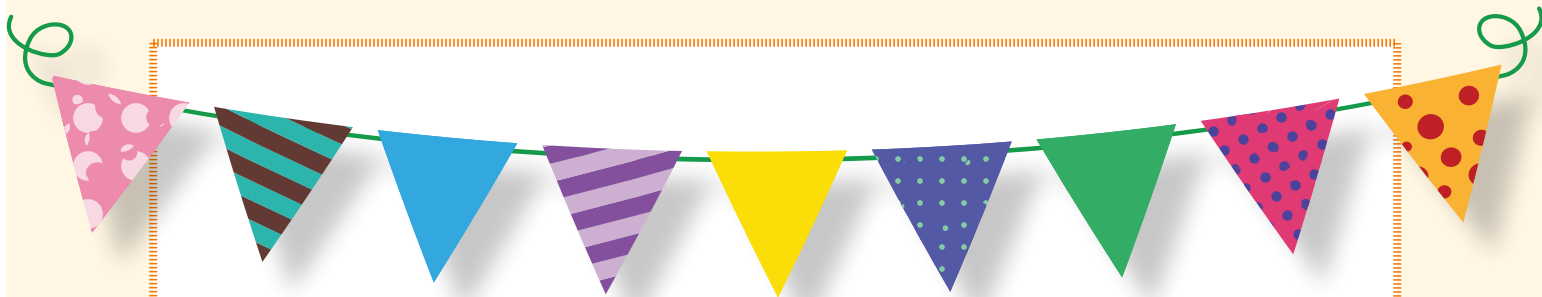
House # _____ AND House # _____

NAME	ADDRESS	PHONE	SIGNATURE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____

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The information provided on this form is collected by the City of St. Albert solely for the purpose of gauging support for a block party in your area on the date indicated above. Where applicable, the information shall be administered in accordance with the Freedom of Information and Protection of Privacy Act (and other legislation governing the protection and disclosure of information). If you have any questions, contact the FOIP Coordinator at 780-459-1500.



BLOCK PARTY

HOW-TO GUIDE

Questions? Contact Us.

City of St. Albert

Community & Social Development

#10, 50 Bellerose Drive

St. Albert, AB T8N 3L5

T: 780-459-1756 • E: csd@stalbert.ca

Share your block party with us!
#stalbertblockparty